

# Negative Learning Experience Workflow

Concern Process

### Standard Flow

Program Director

- Work Hours
- Supervision
- Teaching
- Participating Site

Chair, GME Mistreatment Committee

Professionalism

DIO/Associate Dean, GME

- Concern with PD
- Unresolved program issue
- Institutional Policy

GME Diversity Director

Bias/Microaggression

### Reporter Directed

Program Director

Chair, GME Mistreatment Committee

DIO/Associate Dean, GME

GME Diversity Director

Department Educational Lead

Wellness Director

### Status Options

- PEC developing action plan
- PD developing action plan
- Faculty tiered intervention
- DIO to developing action plan
- GMEC developing action plan
- Housestaff Council developing action plan
- Action plan implemented
- Trending over time
- Gathering additional information

Reviewer enters details of action into smartsheets including date for follow up. Receives reminder to update status

Monthly summary with the status for all mistreatment and negative learning experience reports

Reporter can look for row with their "Submission number"

Feedback to reporter if name provided on the type of action

Reviewer determines & changes status

GME Staff ombuds reviews to forward

GME Feedback form

- Learning Experience, Negative

reviewer

Reviewer discusses within 7 days if reporter indicates

