Introduction

Things to Consider:

• What I aspired to achieve – goals and their relationship to goals, mission, and objectives of my discipline, department, college, university

• What I have accomplished (remember analytical narrative of chronological growth)

• What would my mentor/sponsor list as major contributions?

• What are my themes/continuities

• Impact of accomplishments across teaching, research, service, and clinical care

What are the major points I want reviewers to know? (give us your elevator pitch – why are you here – what have you accomplished – impact)

1. ____________________________

2. ____________________________

3. ____________________________

4. ____________________________

5. ____________________________
Research/Scholarship

Things to Consider:
- I understand the college P&T criteria for my rank and track
- Time commitment for research
- What I have accomplished (remember analytical narrative of chronological growth) – awards; national recognition;
- Contributions to co-authored publications/grants
- What would my mentor/sponsor list as major contributions?
- Inclusive view of scholarship (Boyer)
- Impact of accomplishments
- Challenges – how have the contributed to my growth

What are the major points I want reviewers to know?

1. ___________________________
2. ___________________________
3. ___________________________
4. ___________________________
5. ___________________________
Teaching

Things to Consider:

• I understand the college P&T criteria for my rank and track

• Time commitment for teaching, advising, mentoring

• What I have accomplished (remember analytical narrative of chronological growth) – awards; national recognition;

• How do my teaching activities contribute to department, discipline, college, institutional goals?

• What would my mentor/sponsor list as major contributions?

• Impact of accomplishments

• Challenges – how have the contributed to my growth

What are the major points I want reviewers to know?

1. _______________________
2. _______________________
3. _______________________
4. _______________________
5. _______________________
# Service/Administration

**Things to Consider:**
- I understand the college P&T criteria for my rank and track
- Time commitment for service activities
- What I have accomplished (remember analytical narrative of chronological growth) – awards; national recognition;
- How do my service activities contribute to department, discipline, college, institutional goals?
- What would my mentor/sponsor list as major contributions?
- Impact of contributions
- Challenges – how have the contributed to my growth

**What are the major points I want reviewers to know?**

1. _________________________
2. _________________________
3. _________________________
4. _________________________
5. _________________________