negative learning experience workflow

**Standard Flow**
- Program Director
  - Work Hours
  - Supervision
  - Teaching
  - Participating Site
- Chair, GME Mistreatment Committee
  - Professionalism
- DIO/Associate Dean, GME
  - Concern with PD
  - Unresolved program issue
  - Institutional Policy
- GME Diversity Director
  - Bias/Microaggression

**Reporter Directed**
- Program Director
- Chair, GME Mistreatment Committee
- DIO/Associate Dean, GME
- GME Diversity Director
- Department Educational Lead
- Wellness Director

**Status Options**
- PEC developing action plan
- PD developing action plan
- Faculty tiered intervention
- DIO to developing action plan
- GMEC developing action plan
- Housestaff Council developing action plan
- Action plan implemented
- Trending over time
- Gathering additional information

**Reviewer**
- Enters details of action into smartsheets including date for follow up. Receives reminder to update status
- Determines & changes status

**GME Feedback form**
- Learning Experience, Negative

**GME Staff ombuds reviews to forward**

**Monthly summary with the status for all mistreatment and negative learning experience reports**
Reporter can look for row with their “Submission number”

**Feedback to reporter if name provided on the type of action**