On-Site Onboarding

a. **Benefits Navigators:** Our Benefit Navigators will be on-site to offer one-on-one sessions. You must have completed the Workday Onboarding Steps in order to enroll in benefits.
    i. Required materials to bring:
        1. Dependent documentation such as marriage certificate, domestic partner affidavit, and birth certificates for children.
        2. You will also need to know DOB and SSN for each dependent.

b. **Resuscitation Quality Improvement (RQI) ACLS/BLS:** RQI is the American Heart Association improvement program that delivers quarterly training to support mastery of high-quality CPR skills. With RQI, healthcare providers have the confidence and competence to respond with life-saving patient care.
    i. All incoming house staff are required to transition to RQI ACLS/BLS format regardless of current expiration to promote the retention of knowledge and skills. The RQI ACLS/BLS information will be provided through the New Innovations checklists.

c. **Mask Fit Testing:**
    i. Residents with a start date of June 12th will complete their Mask Fit testing on Thursday, June 15th
    ii. Residents and Fellows with a start date of July 1 and after will complete their Mask Fit testing during their scheduled Occ Health Appointment

d. **IT Access**: Clinical Applications Support team members will assist with the following:
    - Setting up
        - Banner portal (Windows vs MAC)
        - Imprivata for EPCS
        - Outlook Mobile App
        - Azure MFA
        - Dragon (PowerMic Mobile PMM)
        - PowerChart Touch
        - Up to Date
        - Tap and Go

    Note: Please bring your Banner Health username and password information with you. This will be the same username and password you utilized to log into MyHR/Workday. If you don't have this, our Clinical Applications Support team members will help you recover this data.
    Our Clinical Applications Support team members and HR Recruitment Coordinators will be on site to capture your digital fingerprints for Imprivata, an app required to prescribe controlled substances.