



## Writing a Personal Statement for Clinical Faculty

### Instructions

Use 1-3 pages to write your candidate statement using the headings below. The bullet points are suggested content; customize as necessary.

If a section is currently less relevant to you at this stage of your career, articulate future plans in that area. This information will allow you to articulate your career goals as well as your patient care and teaching philosophy. Your external letter writers will use this information to complete their evaluation and provide their promotion recommendation.

### Background (two paragraphs)

- Tell your story. Articulate your area of expertise. How did you arrive where you are today? What is your philosophy and what motivates you to accomplish your career goals?

### Clinical Experience/Expertise (one to two paragraphs)

- Describe your clinical duties and excellence in your area of clinical expertise.
- Include programs you have started or are a team member, are innovative or locally/regionally known.
- Include programs you are involved with that objectively improve patient outcomes including population health and health services delivery.

### Teaching Experience (one to two paragraphs)

- Provide evidence of excellence in training, teaching and advising of UArizona College of Medicine – Phoenix (medical students, residents, fellows, faculty or others).
- Discuss formal teaching awards, invited lectures, participation (organizing, presentations, talks, expert panels) in symposia, professional society programs and CME events.
- Highlight your involvement with other learners in the community or at other institutions.

### Research/Scholarship/QI Projects (one to two paragraphs)

- Discuss what inspires your scholarly and QI work.
- Describe any team-based research activity.
- Highlight research/scholarship achievements that you feel made/will make the greatest impact.
- Describe projects that helped trainees advance their careers.

### Service/Outreach (one to two paragraphs)

- Demonstrate excellence in service to your department, College of Medicine – Phoenix, University of Arizona and the community.
- Highlight any service to the profession, including leadership and committee work.

### Summary (one paragraph)

- Describe your goals for the next five years and any professional development planned to achieve these goals

## Further Considerations

Consider the following throughout your candidate statement:

- How have you embraced the College's core values (collaboration, community, diversity, excellence, innovation, integrity and servant leadership)?
- Have you described the impact of your work and its significance so it can be understood by specialist and non-specialist evaluators?
- Have you related your clinical service or research/scholarship/QI to your teaching and service contributions?
- Have you used your candidate statement to make connections to the work detailed in your CV? Or are you restating what is already found in your CV?
- Have you demonstrated how your clinical service, teaching, research/scholarship and service/outreach have advanced or improved during your time in rank?